



Meeting of the Parish Council to be held in the Village Hall, Northiam at 7.00pm, Thursday 14 October 2021

AGENDA

1) APOLOGIES FOR ABSENCE:

2) ATTENDEES:

3) DECLARATIONS OF INTEREST

To receive any declaration by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal, pecuniary or prejudicial under the Code of Members Conduct.

4) PUBLIC QUESTIONS (Maximum of 15 minutes)

5) MINUTES OF THE MEETING OF 16 September 2021

To approve and sign the minutes of the meeting of Northiam Parish Council held on 14 September 2021 (appendix 1)

6) OTHER MATTERS RAISED BY COUNCILLORS THAT STAND REFERRED TO THE NEXT MEETING

7) REPORTS BY PARISH, COUNTY & DISTRICT COUNCILLORS

- (a) District Councillor Martin Mooney (appendix 2)
- (b) District Councillor Tony Ganly
- (c) County Councillor Paul Redstone
- (d) Updates from Parish Councillors on areas within their responsibility

8) FINANCE

- a) To receive a report on the current financial position to 30 September 2021 (appendix 3)
- b) To receive the payment report for October 2021 (appendix 4)
- c) To receive the report of PKF Littlejohn in respect of the Annual Governance Review 2020 (appendix 5)
- d) The Finance Committee has considered the request from the CIC for additional funds, and recommends that up to £17,000 be made available to the CIC for capital works, from the earmarked reserve. The clerk is to make suitable documented arrangements with the CIC for the release of this money, by way of invoices from the CIC.
- e) ESCC require £2150 to complete this year's sponsorship of the school crossing patrol, in the sum of £3750. The sum of £2000 is to be provided by Maloney's, and the Council has received a donation of £500 from a local resident. The Parish Council has already

made a donation of £1600 in June, and this leaves a balance of £2150 to be paid to ESCC.

Resolve:

- a) To note the current financial position set out in appendix 3
- b) To agree to the payments set out in appendix 4
- c) To note the report from the external auditors and consider what further action to take
- d) To agree that up to £17,000 be made available to the CIC and to agree the source of funds. The Clerk be requested to make suitable documented arrangements with the CIC for the payment of these funds.
- e) To agree to make a payment £2150 to ESCC, on receipt of the donation from Maloneys.

9) PLANNING:

To consider and comment on the following planning applications: -

RR/2021/1740/P - 3 Ghyllside Road, Northiam TN31 6QG
Loft Conversion, Including New Front and Rear Dormers and Front Porch Modifications

RR/2021/1935/P - Cooks Farmhouse - Land Adj, New Road, Northiam TN31 6HS - Proposed siting of a static holiday let unit and associated change of use of the land.

RR/2021/1883/P - Torphin, Station Road, Northiam TN31 6QL - Proposed extensions and alterations to dwelling

RR/2021/1786/P - Spar Stores, Clematis Cottage, Station Road, Northiam TN31 6LQ
Roof extension over existing shop premises to create two self-contained flats

RR/2021/1730/P - Copley, Station Road, Northiam TN31 6QL
Single storey rear extension and loft conversion including extensions to the existing roof

ALL PLANNING DECISIONS HAVE BEEN PREVIOUSLY CIRCULATED TO COUNCILLORS.

10) URBAN GRASS CUTTING

East Sussex County Council (ESCC) requires local Councils to advise by December which option they would like to choose for next year, in respect of urban grass cutting, and have advised that from this year they will be including an inflationary increase in their prices.

Option 1 - Standard: Two cuts over the course of a year to be carried out by ESCC at no cost to the Parish/Town Council. Urban grass will be managed for safety purposes only.

Option 2 – Extra cuts: Parish/Town Councils may fund an additional four cuts to be carried out by ESCC, totalling six cuts (two standard and four extra) over the course of the year. This would cost the Parish/Town Council a total of £921 for the year.

Option 3 – Self delivery: Parish/Town Councils take on responsibility to deliver all urban grass cutting in their area. This must include a minimum of two cuts over the course of the year. ESCC will not carry out any urban grass cutting in the area. ESCC would pay the Parish/Town Council the sum of £460 to do this.

Resolve:

The Parish Council to agree which option to take forward, and request the clerk to notify ESCC accordingly.

11) VILLAGE MATTERS:

- a) Clerk/RFO applications. To note the current position with regard to the appointment of a permanent Clerk/RFO
- b) Defibrillators. There is limited information available on the position and ownership of the defibrillators within the village, and the Council is asked whether enquiries should be made as to location, servicing and ownership in order that this information can be circulated widely.

12) CLERKS REPORT

The Council's insurances are due for renewal on 17 November 2021. The locum clerk has limited knowledge of the Council's assets and risk profile. The Clerk therefore recommends that the Finance Committee consider the proposal prior to acceptance, and support the production of an updated risk register for Council approval.