

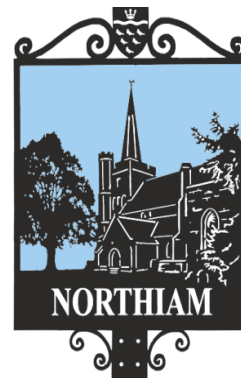
# Northiam Parish Council

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## Minutes of the Full Council meeting held on Thursday 9<sup>th</sup> November 2023 held at Northiam Village Hall

**Present:** Cllr Fairbrass (Chair), Cllr C Biggs, Cllr Harding, Cllr Lockett, Cllr Russell, Cllr Sargent, Cllr Wadie (Vice-Chair), Cllr Fenton & Cllr Schlesinger

**Also Present:** Nicola Ideson Clerk, Cllr P Redstone, Cllr T Biggs (RDC) and approximately 11 members of the Public

**Date:** 9th November 2023

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**FC23/251. To receive and accept Apologies for Absence**  
Apologies were received from Cllr Ganly these were accepted

**FC23/252. Chairman's Announcements**  
The Chair referred to Standing Order 3e, that all questions will be in respect to items on the agenda only.  
Any other questions should be communicated to the Clerk, please ring the Parish Office on a Thursday.

**FC23/253.**  
**To adjourn the meeting to enable members of the public and Councillors to address the meeting. This is a 'for information' session only and no action can be taken upon those items raised.**

*The meeting was closed at 19.01*

*Members of the public made representations on items FC23/263 and FC23/271.*

*This was noted by Council*

*The meeting was re-opened at 19.03*

**FC23/254. To receive Declarations of Interest and Lobbying**  
*To receive any declaration by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal, pecuniary or prejudicial under the Code of Members Conduct.*

**FC23/255.** Cllr Julian Lockett declared an interest in item FC23/270 this was noted by Council. **Minutes** – It was **RESOLVED** that the minutes of the Full Council Meeting held on 19<sup>th</sup> October 2023 be approved as a true record of the meeting. The minutes were duly signed.

**FC23/256. To receive report from County Councillor**  
Cllr Redstone’s report had been published and was circulated to Councillors prior to the meeting.

**FC23/257. To receive report from District Councillors**  
The District Councillors’ report had been published and was circulated to Councillors prior to the meeting.

### Finance

**FC23/258.** The payments for November 2023 were circulated and **AGREED**.

Payee	Amount Gross	Amount Net	VAT
John O’Conner	£1,082.50	£902.08	£180.42
NVHT	£26.00	£26.00	-
N Ideson	£804.10	£804.10	

**FC23/259. Expenditure in line with 4.1 of the Financial Regulations**  
No expenditure

**FC23/260. To consider installation of CCTV at the Parish Office.**  
Deferred

### Governance

**FC23/261. To update on the corporate email addresses for councillors.**  
The .gov.uk domain name has been purchased and is currently being processed by the Government system

**FC23/262. To consider the adoption of a Bench Policy**  
It was **AGREED** to adopt the Bench Policy

**FC23/263. To consider the adoption of a CCTV policy**  
Deferred

**FC23/264. To consider the adoption of a Managing Information & Data Requests Policy.**  
It was **AGREED** to adopt the Managing Information & Data Requests policy

### Outside Spaces

**FC23/265. To confirm the Grass Cutting option for 2024.**  
It was **AGREED** to confirm Grass Cutting Option 3 – Self delivery

**FC23/266. To agree the volunteer members responsible for traffic management on Remembrance Sunday**  
It was **AGREED** that Councillors Russell, Biggs and Sargent would manage the traffic on Remembrance Sunday.

- FC23/267. To update regarding pest control at St Francis Field.**  
It was **AGREED** to inform the Pest Control company that they can remove their equipment and terminate the service. The rat boxes had not been baited since June.
- FC23/268. To confirm that the inadequate repairs to the cemetery path have been reported and the contractor is inspecting and reporting back.**  
Withdrawn added to agenda in error
- FC23/269. To confirm that the replacement front for the noticeboard can be ordered, and will need installing once received.**  
Withdrawn added to agenda in error
- FC23/270. To consider the repairs required at the Allotments in accordance with the agreement.**  
The repairs were **AGREED**. Clerk to source a quote for the repairs.

### **St Francis Field**

- FC23/271. To consider the drafted licence for properties to use gates exiting onto St Francis Field.**  
Deferred
- FC23/272. To discuss the progress of the change of use planning application**  
The planning application has been submitted to RDC

### **Planning applications – to consider and agree responses**

- FC23/273. RR/2023/2154/P - Old Piggery, Crockers Lane, Northiam**  
Proposal - Erect a metal storage shed within existing concrete hardstanding car park.  
The Council **RESOLVED** to raise no objection
- FC23/274. RR/2023/2125/P - Whitehill, Rocks Hill, Northiam**  
Proposal - Demolition of existing dwelling. Erection of new dwelling and alterations to existing land levels.  
The Council **RESOLVED** to raise no objection
- FC23/275. To report any external meetings with representatives of Northiam Parish Council – to allow members to ask any questions and to receive the minutes.**  
Cllr Luckett attended a Rother Planning meeting along with the Chair and Vice Chair.  
The meeting included
- The progress of the revised Local Plan.
  - The Climate Emergency target is 2030 for energy efficiency and sustainability.
  - RDC provided an update to the Housing and Economic Land Availability Assessment HELAA, identifying areas suitable for development. Consultation is planned to be released in 2024.

### **To report correspondence**

- FC23/276.** Email of 27/10 - Consultation - East Sussex, South Downs and Brighton & Hove Waste and Minerals Plan Review – Noted by Council.

### **Reports from Councillors**

- FC23/277.** Cllr Sargent reported that he is waiting for a date from the football club to organise the first working group meeting  
Cllr Biggs reported that she had informed RDC of the fly tipping around the allotments and is currently awaiting a response.

**Second Session for Public Questions**

As resolved for inclusion at the July 2023 meeting, a second session for public questions or comments

*The meeting was closed at 19.44*

*Residents made representation on items FC23/267, FC23/255 and FC23/263*

*This was noted by Council*

*The meeting was re-opened at 19.51*

- FC23/278.** It was **RESOLVED** in accordance with section 1(2) of the Public Bodies (Admission to meetings) Act 1960 that, because of the confidential and/or sensitive nature of the business to be transacted, (may it be legal, contractual or employment issues), the press and public be instructed to withdraw.

The meeting moved into closed session at 19.56

**Leases & Licences**

- FC23/279. To update on the lease of the parish office at Northiam Village Club.**  
The Lease is currently with the Landlord's Solicitors.

- FC23/280. To update on the legal documents in relation to the sewer diversion.**  
No update at present

- FC23/281. To update on the Bowls Club Lease**  
In progress Clerk to contact Bowls Club Secretary

The meeting closed at 8.05pm

Signed.....

Date.....